

Guernsey Memorial Library
Board of Trustees
May 13, 2021

Attendance: L. Mody, P. Horton, L. Chwazik, A. Eaton, P. Giltner, J. Clement
C. Dalrymple, K. Hazen, W. Burdick
Absent L. Mealing

Meeting called to order by President L. Mody at 6:30 pm.

Minutes of the April meeting were accepted upon a motion by P. Horton. 2nd, L. Chwazik.

Reports:

Treasurer's Report: W. Burdick

Expenditures are at 79% while Revenue is at 82%

As of May we have spent 71% of the 79% encumbered.

Finances look favorable for the close out of the fiscal year at the end of June.

Finance Committee report:

Bills have been okayed by the Board.

No blanket purchase orders at this time

The Treasurer's report was accepted upon a motion by J. Clement. 2nd P. Giltner.

Director's Report: C. Dalrymple

Attached

Street Banner for Books from Birth was given to Oxford Library.

Masks and social distancing protocol will be kept in place until the state lifts the requirements.

Children's Librarian

Attached

K. Hazen is accepting leadership positions at NYLA.

Unfinished Business

Virtual Surplus Auction: Approval was given for the newest items to be auctioned upon a motion by P. Giltner. 2nd P. Horton

Audit: The 3 responses to our audit request will be asked to bid on specific areas to be audited.

Building Project: All stake holders will be asked to prioritize improvements they would like to see at the library. (Connie, Staff, Board) public/patrons??

Trustee Election: Polly Wolford is the sole candidate for the one open position. Voting is Tuesday May18, 2021.

New Business:

Approval was given for the Summer Outdoor movies with a rain location of CCCA.

Approval was given for resuming the Book Sales in September.

End of the Year spending proposal:

New Outbuilding - get more detailed quotes

Electrical Work - approved upon a motion by L. Chwazik. 2nd A. Eaton

Staff Computers - approved upon a motion by L. Chwazik. 2nd P. Horton

Microfilming - get more quotes

At the request of C. Dalrymple a motion by L. Chwazik to transfer \$9,000 from L7410.406 Contracted Services to L7410.200 Equipment for the purchase of Staff Computers. The Board approved after a 2nd by J.Clement

Correspondence: NBT notification of Ken Winans' retirement as of June 30, 2021.

Scott Fieldler will be our new Investment Officer.

J. Clement will get a card of thanks for Ken Winans to be signed by the Trustees at the next meeting.

Executive Session:

Motion by L. Mody, 2nd A. Eaton to go to executive session at 7:48pm

Staff compensation reviewed.

Motion to leave executive session made by P. Giltner. 2nd L. Chwazik at 8:29pm.

The staff compensation proposal was approved upon a motion by L. Chwazik. 2nd P. Giltner.

As there was no further business, the meeting adjourned at 8:30 pm upon a motion by P. Giltner.
2nd I. Mody.

Jane S. Clement, secretary