

Guernsey Memorial Library
Board of Trustees Meeting
March 11, 2021
DRAFT

Attendance: Lisa Mody, Leah Mealing, Patti Giltner, Agnes Eaton, Lorry Chwazik,
Jane Clement, Connie Dalrymple, Wendy Burdick, Kim Hazen

Absent: Pat Horton

Meeting called to order by L. Mody at 6:30 pm.

Minutes of the February meeting were approved upon a motion by P. Giltner.
2nd L. Chwazik.

Reports:

Treasurer's Report: W. Burdick

Budget is at 52% Revenue is at 66% Financial year looking good.

Finance Committee: Bills and purchase orders are ok.

It is time for our NBT-Investment Account Report. W. Burdick will check with
K. Winans about how to report to us.

Treasurer's Report was approved upon a motion by L. Mealing. 2nd J. Clement.

Director's Report. C. Dalrymple

Attached

Of Note: Meeting with Scott Ryan and Brian Bartlett of Norwich City Schools. Purpose
seemed to be clarifying responsibilities and expectations. More to come.

Back to full staff and 50% capacity

Part time Computer Tech position applications due April 2nd.

Children's Librarian K. Hazen

Attached

Board: Question

Books are automatically renewed one time. Collections notices were discussed and
Connie will give a more precise schedule of procedures at the next meeting.

Unfinished Business:

Virtual Surplus Auction: First collection almost gone

New segment is on hold as computers need to be reset to factory settings.

Library Credit Card: Still need input from Insurance Company

5 Year Long Range Plan Update: 2019 - 2024 Compiled with Input from community, staff and trustees.

Budget 2021-22

Circumstances with Covid Year have led to holding the budget similar to last year.

After discussion the Budget was approved upon a motion by L. Chwazik. 2nd A. Eaton

New Business: None

Correspondence: None

Trustees went into Executive Session upon a motion by L. Mody. 2nd L. Chwazik at 7:40 pm.

Trustee came out of Executive Session upon a motion by P. Giltner. 2nd L Chwazik. at 7:45 pm.

L. Mody will send copies of the Director's Evaluation worksheet to Trustees via e-mail. They are to be returned to L. Mody by next meeting.

As there was no further business, the meeting was adjourned at 7:50 pm upon a motion by L. Chwazik. 2nd by A. Eaton.

Jane S. Clement, secretary