

Guernsey Memorial Library  
Board of Trustees  
September 9, 2021

Attendance: L. Mealing, A. Eaton, P. Horton, P. Wolford, P. Giltner, J. Clement, C. Dalrymple  
Absent: L. Chwazik, K. Hazen, W. Burdick

Meeting called to order by President L. Mealing at 6:35 pm.

Minutes of the July 8, 2021 meeting were approved upon a motion by P. Giltner. 2nd P. Wolford.

**Reports:**

Treasurer's Report - none

Finance Committee Report: None - Months bills were approved for payment.

Blanket Purchase orders were signed by Board members.

Director's Report: C. Dalrymple (Attached)

Children's Librarian Report: none

Board: Suggestion for K. Hazen to create a Tic Toc video contest to promote the library for Young Adults. Please bring details to the October meeting.

Discussion regarding Board fundraising to be continued.

**Unfinished Business:**

Building Project: Opening of 13 architect proposals. Estimates were recorded. Each Board member received a copy of each proposal and will peruse and record details on a matrix created by C. Dalrymple.

Microfilming Bids from three companies were opened. Advantage Preservation was approved to do our microfilming upon a motion by P. Wolford. 2nd P. Horton.

Contract Negotiations are waiting on the union.

Kathy Greene is retiring as Local History Senior Clerk.

Sue Morehead retired as of September 1st. The Common Council will declare September 21, 2021 as Sue Morehead Day. There will be a dinner for her and some area of the Library will be named in her honor.

**New Business:**

New Surplus Auction on hold.

An Interim Organization Chart was approved upon a motion by P. Horton. 2nd J. Clement. (Attached)

A motion to approve all new hires since February 2020 was a made by P. Giltner.  
2nd L. Mealing. Approved.

Marcia Stewart Bequest information was distributed. No details at this time.

Food Giveaway: Only books will be in the cupboard outside the library. A poster of places to get food will be made and displayed there.

NYLA membership - no interest at this time.

Book Sale this weekend.

Meeting went to Executive Session upon a motion by P. Giltner. 2nd A. Eaton. Approved  
A motion to leave Executive Session was made by P. Giltner. 2nd A. Eaton. Approved

As there was no further business, the meeting adjourned at 8:14 pm.

Jane S. Clement, secretary