

Guernsey Memorial Library
Board of Trustees
April 14, 2022

Attendance: L. Mealing, P. Giltner, L. Chwazik, P. Wolford, A. Eaton, J. Clement
C. Dalrymple, K. Hazen, W. Burdick Absent: P. Horton
Meeting called to order by President L. Mealing at 6:30 pm.

Minutes of the March 10, 2022 meeting were approved upon a motion by P. Giltner.
2nd P. Wolford.

Treasurer's Report: W. Burdick

Revenue received 77%.

Disbursements at 65%

85% encumbered.

Treasurer's report was accepted and bills approved for payment upon a motion by L. Chwazik.
2nd J. Clement.

A new Blanket Purchase order for \$2,500 for Baker & Taylor for large print books was approved
upon a motion by J. Clement. 2nd L. Mealing.

Director's Report: C. Dalrymple (Attached)

NYS DAR information will be weeded from our Local History upon a motion by L. Chwazik.
2nd A. Eaton. Approved.

Children's Librarian: K. Hazen (attached)

Working with school district and other youth organizations to plan summer literacy programs.
Grant from EOH for \$2,950. for summer robotics programs.

Board:

Director's evaluations due today.

Discussion concerning school library program in general as well as preparing students for
college. L. Chwazik will contact Jessica Poyer, NCSD school administrator to share our
interest.

Unfinished Business:

Building Project:

Julia from HKK will meet with us Thursday April 21st at 5:00 pm to update schedule and plans.

Contract: Disability Insurance

A motion by P. Giltner, 2nd P. Wolford for employees to pay their own disability insurance was
approved with a vote of 4 for with 2 abstentions.

2022-2023 Budget Adoption (Attached)

Expenditures \$1,289,900. .7% increased revenue

Budget approved upon a motion by J. Clement. 2nd L. Chwazik

The following staffing changes were approved upon the motion of J. Clement. 2nd L. Chwazik.
Appointment of Julia Whitney as probationary Senior Account Clerk as of April 11, 2022.
Appointment of Abby Connelly and Kate Skellington as full time library clerks as of May 16.

The Trustees went to Executive Session at 8:07 pm upon a motion by L. Chwazik. 2nd A, Eaton.
The Trustees left Executive Session at 8:25 pm upon a motion by J. Clement. 2nd P. Giltner.
No action was taken.

As there was no further business, the meeting adjourned at 8:26 pm upon a motion by P. Giltner.
2nd A. Eaton.

Jane S. Clement, secretary