

Guernsey Memorial Library
Board of Trustees
July 14, 2022

Attendance: L. Mealing, L. Chwazik, A. Eaton, P. Wolford, P. Horton, J. Clement
C. Dalrymple, W. Burdick, K. Hazen

Meeting called to order at 6:35 pm by L. Mealing.

Minutes of the June 9, 2022 meeting were approved upon a motion by L. Chwazik.
2nd. P. Wolford.

The slate of officers for the coming year was presented:

L. Chawzik, president, P. Wolford, Vice President, J. Clement secretary.

As there were no nominations from the floor, the secretary cast one ballot for the slate of officers.

President L. Chwazik thanked L. Mealing for presiding as president this past year.

The Board signed conflict of interest statements for the year.

Treasurer's Report: W. Burdick

The fiscal year ended on 6/30/22.

Next month an end-of-year assessment will be given.

In spite of the negative position of the stock market our Investment Account
has \$1.2 million.

The treasurer's report was accepted upon a motion by J. Clement. 2nd P. Horton.

The blanket purchase orders for the coming year were signed by L. Mealing.

The bills were paid upon a motion by P. Horton. 2nd, L. Mealing.

Director's Report: C. Dalrymple

Work is in progress for application for the NYS Library Construction Grant.

The audit continues with a meeting at the end of the month.

Building security was discussed.

The building will have only one entry (the front door) open after 6:00pm.

A folding gate will be installed between the side entry and the main library to be used
of the bathroom during outdoor events when the library is closed.

specifically for use

There will be no camping in the library park.

The option of a security guard will be considered.

Children's Librarian: K. Hazen

Many exciting activities are planned for the summer.

Unfinished Business:

Building Project:

Streeter Associates will do a cost estimate for a first phase involving the mezzanine &
stairs and railings, and the elevator.

adult fiction, the

Creative Library Concepts will get quotes for furniture.

Argus Engineering will estimate the kitchenette and storage area.

Money we will receive from 4CLS is flexible depending on other 4CLS projects.

Contract issues continue.

Participation in the Disability/Paid family Leave Insurance will be available to non-union library staff upon a motion by J.
Clement. 2nd P. Wolford.

Local History items were approved for discard upon a motion by P. Wolford.
2nd A. Eaton.

The Safe Child Policy was discussed. It will be re-written and addressed next month.

New Business:

An RFP for the parking lot resurfacing will be written. B. Doliver will patch.

C. Dalrymple will investigate temporary security officer options.

Bathroom ceiling tiles will be removed.

Signs will go up for **No Bare Feet in the Park**.

A Surplus Auction was approved upon a motion by P. Horton. 2nd J.Clement.

End of the Year spending:

The purchase of a new server with a cost not to exceed \$6,000 and LapTops for new hires with costs not to exceed \$4,000 was approved upon a motion by J. Clement.

2nd A. Eaton.

The next meeting will be Thursday, August 11th at 6:30 pm.

As there was no further business, the meeting was adjourned at 8:15 pm upon a motion
P. Wolford.

by P. Horton. 2nd

Jane S. Clement, secretary