

Guernsey Memorial Library
Board of Trustees
May 12, 2022
DRAFT

Attendance: L. Mealing, L. Chwazik, A. Eaton, P. Horton, P. Giltner, P. Wolford,
J. Clement, C. Dalrymple, K. Hazen, W. Burdick
Guest: A. Mills

Meeting called to order by President L. Mealing at 6:37 pm.

Minutes of the April 14, 2022 were approved upon a motion by P. Wolford.
2nd P. Horton.

Treasurer's Report: W. Burdick

Revenues and expenditures are on track for this time in the fiscal year.

A motion to transfer \$2,500 from 7410.180 (Library Aide Salaries) to 7410.406
(contracted services) was made by L. Chwazik. 2nd by P. Giltner. Approved.

A new bank account will be established for Books from Birth upon a motion by
P. Wolford. 2nd J. Clement. Approved.

NBT Bank notified us there is \$266,000 of uninvested cash in our Investment Account. It
was decided to leave it there instead of investing it at this time.

The Finance Committee Report was approved upon a motion by J. Clement.

2nd A.Eaton

A motion to pay HKK \$16,345 for service through the end of the fiscal year upon a
motion by P. Horton. 2nd L. Chwazik. Approved.

Director's Report: C. Dalrymple (attached)

Eric Foster, the tech person, is working out well.

The Library budget did not get in the School Newsletter that contained the school
budget. It will be brought to the attention of the Superintendent. Our budget
will be on the library website.

Children's Librarian: K. Hazen (attached)

We are collaborating with The Art's Council, the Y, and the Youth Bureau for summer
programs.

The Board:

Each Trustee needs 2 hours of in-service training per year.

L Mealing announced she is the only candidate for Library Trustee this year.

Unfinished Business:

Building Project: C. Dalrymple has been adjusting the architect's plans to better meet our needs. She will suggest doing the remodel in phases. She will also ask for an estimate for replacing some windows.

The contract with the employees is waiting for the Union to produce a finished product.

Disability/Paid Family Leave Insurance is waiting for the Union to decide on some staff questions.

Correspondence:

A motion to approve C. Dalrymple to sign documents relating to Marcia Stewart's estate was made by P. Giltner. 2nd P. Horton. Approved.

The Trustees went to Executive Session at 7:45 pm upon a motion by P. Giltner.
2nd L. Chwazik.

The Trustees came out of Executive Session at 8:08 pm upon a motion by P. Giltner.
2nd P. Wolford.

It was approved to retain C. Dalrymple as Library Director with a 3% raise upon a motion by L. Chwazik. 2nd P. Wolford. L. Mealing and P. Wolford will meet with C. Dalrymple to discuss the evaluation.

As there was no further business, the meeting adjourned at 8:10 pm upon a motion by P. Giltner. 2nd A. Eaton.

Jane S. Clement, secretary