

Guernsey Memorial Library
Board of Trustees
October 13, 2022

Attendance: L. Chwazik, P. Wolford, A. Eaton, L. Mealing, P. Giltner, J. Clement
C. Dalrymple, W. Burdick, K. Hazen

Meeting called to order by President L. Chwazik at 4:31 pm.

Minutes of the September meeting were unanimously approved upon the motion of
P. Wolford. 2nd, A. Eaton.

Treasurer's Report: No Report

Finance Committee Report:

The payment of bills was unanimously approved upon a motion by A. Eaton.
2nd L. Mealing.

Director's Report: C. Dalrymple Attached

A motion to lock the toilets with the keys kept at the circulation desk was
unanimously approved upon a motion by L. Mealing. 2nd, A. Eaton.

After meeting with School Superintendent Scott Ryan, C. Dalrymple will ask for advice
from 4CLS.

The Unique Report was explained.

We have run into issues with making digitized local history files available on the web
site due to file size restrictions through 4CLS. We may end up needing to
repurpose a server to make this possible.

Children's Librarian: K. Hazen Attached

Board: Virtual meetings are discouraged. All virtual meetings need to be publicized a
week ahead.

Unfinished Business:

We will meet with HKK next month to look at finishes.

Still waiting on final contract version to sign.

Parking lot resurfacing will be put to bid and completed next spring.

The Work at Home policy was accepted with 5 yes votes and 1 nay from A. Eaton.

Eric Foster was moved from part time to full time upon a motion by P. Giltner.

2nd L. Mealing. His transfer was unanimous providing he has no security duties. We won't proceed with end of year spending for fiscal year 2021-2022. We received a proposal from Weathermaster Roofing Co. Will seek another opinion on the roof repair needs.

New Business:

The Local History disposition list was unanimously approved upon a motion by P. Giltner. 2nd, L. Chwazik.

The list of items for Surplus Auction was unanimously approved upon a motion by L. Chwazik. 2nd P. Giltner.

The Statement of Investment Objective was accepted unanimously upon a motion by A. Eaton. 2nd, L. Chwazik.

Correspondence:

The RAC 2022 Vision was distributed.

As there was no further business, the meeting adjourned upon a motion by P. Giltner. 2nd L. Chwazik.

Jane S. Clement, secretary