

Guernsey Memorial Library
Trustees Meeting
March 9, 2023

Attendance: L. Chwazik, A. Eaton, P. Giltner, J. Clement, P. Wolford
C. Dalrymple, K. Hazen, W. Burdick

Meeting called to order by President L. Chwazik at 6:32 pm.

Minutes of the February 9, 2023 meeting were unanimously approved upon a motion by
A. Eaton, 2nd L. Chwazik.

Treasurer's Report: W. Burdick

Financials for 2022-2023 are caught up. Outstanding purchase orders are closed.

We are 75% through this fiscal year. We are under encumbered so far.

A resolution was passed to look into an interest bearing account for our cash on hand.

Finance Committee Report:

The bills were unanimously approved to be paid upon a motion by J. Clement.

2nd L. Chwazik.

Blanket purchase orders for the rest of the year were unanimously approved upon a
motion by P. Giltner. 2nd A. Eaton. They were \$2,700 for NYSEG, \$1,000 copier needs,
\$898.25 Hoopla streaming, \$2,000 Large print books.

Director's Report: C. Dalrymple - Attached

Annual Report shows the collection is down and circulation is up.

Draft budget for next year is included.

Long Range Plan needs input from the Trustees. It will be on the May agenda.

Children's Librarian Report: K. Hazen - Attached

Trustees:

Trustees would like New Book listings available to the public.

Unfinished Business:

A motion to contract with Matco Electric and Mancini Associates to do our re-modeling
work was made by P. Wolford. 2nd P. Giltner. It was unanimously approved.

A resolution was signed by J. Clement to allow Matco Electric to do the electrical work
and Mancini Associates to do the General contracting for our Building Remodel Project.

NCSD - Nothing to report

Union Contract - still waiting on final contract version to sign

New Business:

2023/24 Budget was discussed. It will be voted on at the April Trustees meeting. It will be presented at the April School Board meeting with or without a representative of the Trustees present. It shows a .5% increase in taxes.

A motion by J. Clement with a 2nd by P. Wolford awarded Cummings Painting the job of re-painting the exterior library sign at a cost of \$400. Approved unanimously.

The Trustees went to executive session to discuss personnel issues at 8:00 upon a motion by P. Giltner. 2nd J. Clement. Unanimously approved.

The Trustees returned to regular meeting at 8:30 pm upon a unanimously approved motion by P. Giltner. 2nd J. Clement.

As there was not further business, meeting adjourned at 8:32 pm upon a motion by L. Chwazik. 2nd J. Clement.

Jane S. Clement, secretary