

Guernsey Memorial Library
Trustees Meeting
February 9, 2023

Attendance: L. Chwazik, A. Eaton, P. Giltner, L. Mealing, J. Clement, C. Dalrymple, K. Hazen, W. Burdick

Guests: Julia Hafftko-Marshall, Laurie Hunt, HKH; Amanda Mills, Shaianna Grippaldi, GML staff; Kyle Jones, Ed Braam and Kyle Snyder, bidders.

Meeting called to order at 6:30pm. HKH was there to open bids for the building project.

Bids/ summary spreadsheet attached.

Minutes of the January meeting were unanimously approved after a motion by P. Giltner.
2nd L. Mealing.

Treasurer's Report: W. Burdick

End of the fiscal year, June 30, 2022

Bank Balance	1,053,170.10
Capital Reserve Balance	314,819.84
Capital Fund Balance:	25,331.28
Trust & Agency Balance:	33,509.37

January 2023

Income

Deposits to the General Fund account totaled \$96,268.59. 59% of the projected revenue has been received.

Disbursements

Vendor payments issued were \$16,617.30 and payroll totaled \$41,181.18. As of month end 47% of the budget has been spent and 79% of the budget has been spent or encumbered by blanket purchase orders.

The Treasurer's report was unanimously approved upon a motion by J. Clement.
2nd L. Mealing

Finance Committee Report: All bills were paid.

The report approved by all upon a motion by A. Eaton. 2nd L. Mealing

Director's Report: C. Dalrymple

Attached

Children's Librarian Report: K. Hazen

Attached

Board Issues:

C. Dalrymple will have input for her evaluation at the March meeting.

Discussion held regarding Director's evaluation process.

4CLS is holding a summer library tour. L. Chwazik shared her experiences from last summer.

P. Giltner reported on the webinar regarding Citizen's Science Month in April.

NCS D: No further communication from the school regarding the “divorce.”

Union Contract: Still waiting for final contract version to sign.

New Business:

At this time some Trustees wish to have membership in ALA, or NYLA. C. Dalrymple will send.

C. Dalrymple will inform us of the Long Range Planning Process for 2023

The list of Local History items to be disposed of was presented. The disposal was unanimously approved upon a motion by J. Clement. 2nd P. Giltner.

As there was no further business, the meeting adjourned upon a motion by P. Giltner.

2nd J. Clement.

Jane S. Clement, Secretary