**GML Board of Trustees - Minutes for May 11 2023 – 6:30 PM**

In attendance: Giltner, Chwazik, Wolford, Mealing, Dalrymple, Hazen, Burdick

Introduction of Guests – Julia Whitney

Review & Approval of Minutes – attached – motion to approve by Giltner, seconded by Wolford. Carried unanimously.

Reports:

Treasurer's Report – attached – unanimously approved on a motion by Mealing, seconded by Giltner.

Finance Committee Report – bills since the April meeting unanimously approved on a motion by Mealing, seconded by Giltner.

Blanket Purchase Orders/Large Bills – signed an increase to the phone PO of $500.

Director – attached. The board commented that our kits could include a train museum and car museum passes. The board supports going forward with Diversity/Equity/Inclusion programs next year with suggestions of working with the city on an official Pride Week.

Children’s Librarian – attached

Board – Wolford mentioned what a great job the school is doing on the *Kenny & the Dragon* community read and also commented that the library lettering looks better but wishes there was something that could be done about the staining behind the G in Guernsey. Giltner suggested a concerted effort to purchasing books by local authors including Polly Farquhar.

Unfinished Business

Building Project Update – cash balance transfer has been tabled until June, haven’t heard about a starting date yet, but contractors did another walk-through.

NCSD Issues – nothing further to report

Union Contract – nothing further to report

Meeting Room Policy Review – the board recommended limiting non-library groups meetings to a maximum of two per month and making sure that there aren’t financial transactions being conducted.

Savings account - Burdick will get more information on NYCLASS Local Government Investment Pool for the June meeting. We are looking at this as a potential place to invest part of our funds.

New Books List – can produce a quarterly report, example attached, that does not include any that are circulating at the time the report is run. Checking into Wowbrary which may be acquired for 4CLS. This is a plugin which allows new purchases to appear on a web site. Dalrymple will update the board when she knows more.

May Vote – Deb Miner appears to be the only candidate for our open position, the vote is taking place May 16 at the district offices, 11 – 8.

Long Range Plan – areas of particular interest identified so far include an update of the Mission Statement, Diversity Equity & Inclusion, and Literacy.

New Business – none. Correspondence - none

Executive Session – Motion by Giltner, seconded by Wolford, at 7:50 to enter executive session to discuss a personnel matter. Carried unanimously. Motion by Giltner, seconded by Wolford, at 7:59 to exit executive session and adjourn the meeting. Unanimously carried.