

Guernsey Memorial Library - Board of Trustees - February 8, 2024

Attendance: C. Dalrymple, K. Hazen, D. Miner, W. Burdick, P. Giltner, A. Eaton, L. Mealing, L. Chwazik

Absent: P. Wolford, J. Clement

Meeting called to order by President L. Mealing at 6:34 PM.

Minutes of the previous meeting were unanimously approved upon a motion by P. Giltner, 2nd D. Miner.

Treasurer's Report: W. Burdick

Re 2023 Last Quarter Investment Account at NBT: including a maintenance fee charge of \$1926.36, the net gain of the investment account totaled \$92,000.

NY/CLASS account received \$2239.00 in interest during the previous month.

Discussion was held re other investment options: CDs, Money Market account, and a second investment account. Discussion will continue at next month's meeting.

Bills are paid.

Treasurer's report was unanimously approved upon a motion by A. Eaton, 2nd L. Mealing.

Director's Report: C. Dalrymple (Attached)

Re Parking Lot Project: After checking with W. Burdick, C. Dalrymple will proceed with RFP process if necessary.

Re Guernsey will, C. Dalrymple will acquire full copy of will and recontact lawyer.

Re shelving for upstairs mezzanine, after discussion of two quotes, C. Dalrymple will initiate RFP in hopes of getting a third quote.

Re Strategic Long Range Plan 2024-2028, trustees are requested to review for discussion at March Trustee Meeting.

Weeding of attached items from Local History collection was unanimously approved upon a motion by A. Eaton, 2nd L. Chwazik

Children's Librarian Report: K. Hazen (Attached)

Board:

After discussion, the effort to make the trustees' public contact information more secure in order to protect privacy was unanimously approved upon a motion by L. Chwazik, 2nd P. Giltner.

The Meeting Room Renovation Committee (L. Mealing, L. Chwazik, and J. Clement in absentia) presented their recommendations. C. Dalrymple will initiate RFPs for ceiling, lighting, and flooring renovations. Other less-costly updates (painting, curtain removal, and purchases of window film, cabinets, flags, white board, etc.) can be purchased as necessary.

Unfinished Business:

C. Dalrymple will recontact architect as to railing fix.

Strategic Long Range Plan 2024-2028 discussion is scheduled for March Trustee meeting.

New Business:

Annual Library Director evaluation will begin in March.

As there was no further business, the meeting was adjourned at 8:35 pm upon a motion by D. Miner, 2nd P. Giltner.

Respectfully submitted by L. Chwazik, Vice-President.