

Guernsey Memorial Library
Board of Trustees
March 14, 2024

Attendance: L. Mealing, D. Miner, A. Eaton, P. Giltner, P. Wolford, J. Clement
C. Dalrymple, K. Hazen, W. Burdick

Meeting called to order by President L. Mealing at 6:32 pm

Minutes of the February meeting were approved upon a motion by P. Giltner.
2nd D. Miner.

Treasurer's Report: Attached W. Burdick

68% of the revenue has been received and 71% of the budget has been spent or is encumbered. A motion to pay the bills was made by J. Clement. 2nd L. Chwazik. Approved.

A motion to transfer \$350. from Contracted Services to Professional Development was made by L. Chwazik. 2nd D. Miner. Unanimously approved.

Director's Report: C. Dalrymple (attached)

Board noted excellent article in The Evening Sun explaining the delay in construction. C. Dalrymple will purchase another bike rack with locks for outside the front door. She will also purchase a locker system for inside the front entryway for patrons' possessions.

C. Dalrymple shared two messages from Attorney Jeff Storch regarding the Guernsey will and the school district.

Children's Librarian: K. Hazen (attached)

Many exciting things happening at the library for children.

Board: C. Dalrymple's evaluation input is due at the April Meeting.

Unfinished Business:

Building Project update: Welder will install materials when fabricator sends them.

Hayes has received architect's plans for Mezzanine furniture.

Community Room Committee waiting for proposal from Chris Hayes. Need to meet regarding paint colors, flooring, ceiling, lighting.

Board voted unanimously on motion by L. Chwazik with 2nd by A. Eaton to purchase shelving stops from Nickerson for \$7,618.90.

Sealed bids will be sought ASAP for shelving for the Mezzanine. Board will come in to see the bids when they're opened.

A motion by P. Giltner 2nd L. Chwazik was unanimously approved to transfer \$20,322 from Investment Account to General Fund to pay for the new furnishings for the Mezzanine area.

Strategic Plan will be discussed at the April meeting.

Investment Options: After discussion, a motion by L. Chwazik, 2nd by A. Eaton to transfer \$250,000 from the General Fund to NYCLASS. 5 approved, 2 voted No. Discussion will continue about the best place to store the General Fund monies. Money Market vs Savings account.

3 Policies were discussed and approved unanimously
Patron Behavior on Library Property. Motion by P. Giltner. 2nd P. Wolford. Approved
Excess Personal Property: Motion by D. Miner 2nd L. Chwazik. Approved
Food and Drink: Motion by J. Clement. 2nd P. Wolford

The 2024-25 Budget was approved unanimously upon a motion by L. Chwazik.
2nd P. Giltner

Daemetrius Kossman was hired as a part time library clerk upon a motion by P. Giltner.
2nd J. Clement. Approved unanimously.

As there was no further business, the meeting adjourned at 8:42 pm.

Jane S. Clement, secretary
sent 3/21/24