**NOTICE FOR BIDS**

NOTICE IS HEREBY GIVEN, that sealed bids are sought by

**Guernsey Memorial Library**

**For their:**

**Parking Lot Surface Replacement Project**

**Contract No. GL-2024-12**

For Bid Documents email PrincipleDE@outlook.com

***Scope of Work:***

The project is being undertaken to replace the existing deteriorated parking lot surface adjacent to their building. Work includes the removal of the existing asphalt and subbase; providing new subbase material, new asphalt surface matrix, and line striping.

The library will remain operational during the replacement. Contractor will be required to coordinate all scheduling.

***Schedule:***

 **Work shall be complete by October 15, 2024**

***Prebid Conference:***

A pre-bid conference will not be held. Bidders are encouraged to visit the project site and encouraged to contact Principle Design with any questions or concerns.

***Bid Opening:***

Bids will be received by the Library, 3 Court Street, Norwich, NY 13815 (project location), until **August 08, 2024 by 10:00 A.M. Bids will be publicly opened and read aloud. Review and award would be during the subsequent board meeting.**

Bidders are responsible for the timely delivery of their Bid proposal to the proper person and location as indicated. Bidders are advised not to rely on the Postal Service or any other mail delivery service for the timely and proper delivery of their bid proposals.

***Bid Documents:***

Copies of the Contract Documents may be obtained on or after **July 25, 2024, by contacting Principle Design’s Marylu O’Reilly** at PrincipleDE@outlook.com. Plans will be emailed electronically only.

Bids may be held by the Owner for a period not to exceed forty-five (45) calendar days from the date of the openings of Bids for the purpose of reviewing the Bids and investigation of the qualifications of the Bidders and subsequent approval of the Bids and related documents by the owner. Bid proposals received after the date and time specified in the Invitation shall be considered unresponsive and will be returned to the Bidder unopened. **The Owner reserves the right to reject any and all Bids or waive any informalities in the Bidding.**

It is the policy of the Library that Minority and Women’s Business Enterprises and Small Business Enterprises shall be encouraged to participate in all request for proposals and/or bids.

Questions should be directed to Principle Design Engineering, PLLC, phone: (607) 204-0609 or moreillype@outlook.com

Owner:

 Guernsey Memorial Library

 3 Court Street

 Norwich, NY 13815

Owner's Design Professional:

Contact Person: Michael O’Reilly, P.E.

 moreillype@outlook.com

Principle Design Engineering, PLLC

116 East Main Street, Suite 1

Norwich, NY 13815

(607) 204-0609 (office)