

Guernsey Memorial Library
Board of Trustees
June 13, 2024
Corrected Minutes

Attendance: L. Mealing, A. Eaton, D. Miner, J. Clement, L. Chwazik, P. Wolford,
C. Dalrymple, W. Burdick, K. Hazen

Meeting called to order by President L. Mealing at 6:30pm

Minutes of the May 9, 2024 meeting were unanimously approved upon a motion by
A. Eaton. 2nd, D. Miner.

Treasurer's Report: W, Burdick

Last month of the fiscal year. J. Whitney is reviewing the open purchase orders.
Budget Transfer requests:

\$1,500 from L7410.451 Audio/Visual Material to L7410.420 Professional Development.

Increase needed to cover reimbursement for conference/hotel expenses.

\$70.00 from L7410.451 Audio/Visual Material to L7410.465 Landfill Charges.

Increase needed to cover remaining bills for year to Bert Adams disposal.

Motion to accept transfers by L. Chwazik. 2nd J. Clement. Unanimously Approved.

Finance Committee:

The bills were unanimously approved for payment upon a motion by J. Clement.
2nd ,A. Eaton.

Director's Report: C. Dalrymple - Attached

Circulation graph with comments very informative.

The construction is done!!! Railings are good. A public celebration will be planned.

C. Dalrymple shared the violations found by the NYS Department of Labor and their
remediations.

After discussion a motion to **not** allow a NARCAN dispenser in the library lobby was
made by L. Chwazik. 2nd, A. Eaton. Approved. J. Clement, A. Eaton,
L. Chwazik, P. Wolford voted yes. L. Mealing, D. Miner voted no.

Children's Librarian: K. Hazen - Attached

The Storybook Path is at Wyler Park.

Adventure at the Library is the theme for the Summer Reading Program.

Board:

Appreciation for library activities on the NCSD's NewsFeed.

New policies regarding drugs and homelessness issues have empowered employees to take action.

Idea: Posters of Local People and their Favorite Book.

Unfinished Business:

Building Project Update:

Paint color for Community Room will be chosen under new lighting.

New Business:

Our Purchasing Policy will be changed to include purchasing supplies and equipment through the State Office of General Services (OGS) without competitive bidding. Motion made by A. Eaton. 2nd J. Clement. Unanimously Approved.

The list of discards from the Local History collection was unanimously approved upon a motion by L. Chwazik. 2nd A. Eaton.

The broken People Counter will be discarded upon a motion by J. Clement. 2nd. D. Miner. Unanimously Approved.

C. Dalrymple will interview for a new Tech person next week.

C. Dalrymple will represent the library at the BID meeting on downtown safety.

The meeting adjourned to Executive Session to discuss a personnel matter upon a motion by L. Chwazik. 2nd J. Clement at 8:10 pm.

The meeting reconvened at 8:20 pm upon a motion by L. Chwazik. 2nd A. Eaton.

As there was no further business, the meeting adjourned at 8:21 pm.

The Board viewed and admired the finished railing and space in the mezzanine.

Jane S. Clement, Secretary