

Guernsey Memorial Library
Board of Trustees
May 9, 2024

Attendance: L. Mealing, A. Eaton, D. Miner, J. Clement,
C. Dalrymple, W. Burdick, K. Hazen

Meeting called to order by President L. Mealing at 6:30pm

It was confirmed there were enough trustees in attendance to complete business.

Bid Openings

Carpets Plus ColorTile was awarded the contract for Community Room
Flooring(Seagrass) at a cost of \$8,571. upon a motion by J. Clement. 2nd,
D. Miner. Unanimously approved.

Kelly Paving will do patching of the parking lot ASAP.

PrincipleLLC was awarded the engineering contract for \$4200. to draw plans for the
new parking lot which will remove the median and trees between Guernsey
Library and the County Office Building upon a motion by D. Miner. 2nd
A. Eaton. Unanimously approved.

Minutes of the April 14, 2024 meeting were approved upon a motion by L. Mealing. 2nd
A. Eaton. Unanimously approved.

Reports:

Treasurer's Report: Attached

As of April 30, 2024 we have received 80% of projected revenue. 63% is spent and 82%
has been spent or encumbered.

A motion to transfer \$111,771. from the Investment Account to General Fund Checking
to pay for Community Room upgrades was made by J. Clement. 2nd A. Eaton.
Unanimously approved.

Finance Committee Report: Motion to pay the bills was unanimously approved upon a
motion by L. Mealing. 2nd D. Miner.

Director's Report: C. Dalrymple Attached

Informative graph showing Library transaction hours for 2023. This led to decision to
close the library at 8:00 pm Monday through Friday upon a motion by
J. Clement. 2nd D. Miner. Unanimously approved.

Children's Library Report: K. Hazen Attached

Graph of circulation of children's nonfiction informative.

Building Project Update:

Railings should be installed soon. Then plastic will come down.

Strategic Planning:

Strategic Plan for 2024 through 2028 was unanimously approved upon a motion by J. Clement. 2nd, A. Eaton. See first item of Director's Report for tracking progress.

Investment Discussion will be taken off the agenda.

Meeting Room furnishings will be chosen from Hummels + at the next meeting of the Decorating Committee.

New Business:

Local History items listed will be disposed of upon a motion by A. Eaton. 2nd J. Clement. Unanimously approved.

Positive PR/Media blitz: ideas generated for changing the negative perception of the library. Holy Family will be encouraged to physically bring a class to the library for orientation. Friends and family are encouraged to publicly profess positive things about the library.

Trustees went to Executive Session at 8:12 pm to discuss a personnel matter upon a motion by A. Eaton. 2nd, J. Clement. Trustees came out of Executive Session by 8:16pm upon a motion by D. Miner. 2nd, L. Mealing. All unanimously approved.

A motion to give Library Director C. Dalrymple a 4% raise was unanimously approved upon a motion by J. Clement. 2nd D. Miner.

As there was no further business, the meeting adjourned at 8:25 pm.

Jane Clement, Secretary

Sent 5/22/24