

**Guernsey Memorial Library
Board of Trustees
September 12, 2024**

Attendance: P. Giltner A. Eaton, D. Miner, J. Clement, P. Wolford, K. Hazen
C. Dalrymple Absent: L. Chwazik, L. Mealing, W. Burdick

Meeting called to order by President P. Giltner at 6:30pm.

Minutes of the July 11, 2024 meeting were unanimously approved as corrected upon a motion by P. Wolford. 2nd D. Miner.

Treasurer's Report: None

Finance Committee Report:

The bills were paid upon a motion by J. Clement. 2nd D. Miner. Unanimously Approved.

C. Dalrymple purchased a new movie projector at a cost of less than \$1000. It was agreed that C. Dalrymple may purchase needed items for the library at a cost of less than \$1,000 without board approval until the next meeting.

Director's Report: C. Dalrymple Attached

Book Sale realized \$800

Suggestion to purchase a BOOK SALE banner.

Flooring for the Community Room to be installed soon.

Status has been changed so patrons may now put holds on nonfiction.

Children's Librarian: K. Hazen

Good attendance at Summer Reading Events

P. Wolford would like to see updated events on School News Feed weekly.

Unfinished Business:

Building Project Update:

YA fiction shelving should be here mid-September.

Furniture for Community Room from Hummels

A motion to purchase A One Screen Hubware HL7 at a cost of \$6988.86 was made by A. Eaton. 2nd P Wolford. Unanimously Approved.

Four Corcraft 2 door storage units, with adjustable shelves, light gray, 24" deep will be purchased at a cost of \$490 each upon a motion by D. Miner. 2nd J. Clement.

Unanimously Approved.

A motion to purchase 12 Piroutte 5' rectangular tables at a cost of \$800 each was made by A. Eaton. 2nd P. Wolford Each will have TT bases, castors, gray tops and edges and chrome legs. Unanimously Approved. White plastic top tables will be disposed of

Paving Project

After finding discrepancies in the bids, a motion was made by D. Miner. 2nd by J. Clement to reject all bids. Unanimously Approved. It will be put out for bids again in February or March.

A motion to have the **library property surveyed** was made by D. Miner. 2nd A. Eaton. Unanimously Approved.

A Resolution to authorize the **Piggybacking Policy** for library purchases supported by a motion made by A. Eaton. 2nd J. Clement. Unanimously Approved.

Motion to present the **CSEA with a 3 year contract** was made by A. Eaton. 2nd D. Miner. Unanimously Approved.

Motion to replace the **AWE Children's computer** at a cost of \$3533 was made by J. Clement. 2nd A. Eaton. Unanimously Approved.

Morgan Richards PT and Shannon Brandt PT were unanimously approved for hiring upon a motion by D. Miner. 2nd A. Eaton.

Three panic buttons attached directly to the police station have been installed.

The Board approved entering an Executive Session to discuss a personnel matter at 7:58 pm upon a motion by P. Wolford. 2nd J. Clement. The Board returned from Executive Session at 8:00.

As there was no further business, the meeting adjourned at 8:10pm upon a motion by A. Eaton. 2nd D. Miner.

Jane S. Clement, secretary