

**Guernsey Memorial Library  
Board of Trustees Meeting  
June 12, 2025  
DRAFT**

Attendance: P. Giltner, L. Mealing, D. Miner, A. Eaton, P. Wolford, J. Clement,  
C. Dalrymple, K. Hazen, W. Burdick  
Absent: L. Chwazik

Meeting called to order by President P. Giltner at 6:30 pm.

Minutes of the May 8, 2025 meeting were unanimously approved upon a motion by  
P. Wolford. 2nd D. Miner

**Treasurer's Report: W. Burdick** Attached

As of the end of May 96% of the projected revenue was received. As of the end of May  
70% of the budget has been spent and 85% of the budget has been spent or encumbered.  
The treasurer's report was unanimously accepted upon a motion by D. Miner.  
2nd J. Clement.

**Finance Committee:**

The bills were paid upon a motion by L. Mealing, 2nd A. Eaton.

**Director's Report: C. Dalrymple** Attached

**Children's Librarian: K. Hazen**

Looks like a busy summer ahead.

**Unfinished Business**

After discussion, the vote on the Lease was tabled until July 2025 upon a motion by  
D. Miner. 2nd A. Eaton.

**New Business**

*The Retention and Disposition Schedule for New York Local Government Records* was  
unanimously approved upon a motion by J. Clement. 2nd D. Miner.

**Meeting Room Policy Update:**

After discussion and input the vote on the meeting room policy update is postponed  
until wording and price are finalized.

It was agreed that the surplus Norwich High School yearbooks will be offered to Norwich High School, the Chenango County Historian, The Historical Society and Ancestry.com.

The purchase of a Floor Scrubber was unanimously approved upon a motion by D. Miner. 2nd J. Clement. 3 quotes will be sought.

As there was no further business, the meeting adjourned at 7:46 upon a motion by D. Miner. 2nd L.. Mealing.

Jane S. Clement, secretary

The Board toured the Local History storage area and saw how much we have and how it's stored. C. Dalrymple has been weeding and organizing.