

**Guernsey Memorial Library
Board of Trustees Meeting
May 8, 2025**

Attendance: P. Giltner, L. Chwazik, D. Miner, A. Eaton, P. Wolford, J. Clement,
C. Dalrymple, K. Hazen, W. Burdick
Absent: L. Mealing

Meeting called to order by President P. Giltner at 6:30 pm.

Minutes of the April 17, 2025 meeting were unanimously approved upon a motion by
L. Chwazik. 2nd P. Wolford

Treasurer's Report: W. Burdick

As of the end of the month 87% of the projected revenue has been received.
64% of the budget has been spent and 77% of the budget has been spent or encumbered.
Interest earned on the NYCLASS accounts this month = \$4,741.09
The treasurer's report was unanimously accepted upon a motion by D. Miner.
2nd J. Clement

Finance Committee Report

The bills were paid upon a motion by L. Chwazik., 2nd A. Eaton. Unanimously
approved.

The following Budget Transfers were unanimously approved upon a motion by
J. Clement. 2nd D. Miner.

\$1010.00 from L7410.406 Contracted Services to L7410.425 Postage

Additional purchase of pre-stamped envelopes

\$1,700.00 from L7410.406 Contracted Services to L7410.432 Fuel

Price increase-UGI Energy Services

\$11,000 from L7410.179 Library Aid Salaries (f/t) to L7410.180 Library Aid Salaries (p/t)

Director's Report: C. Dalrymple (Attached)

Children's Librarian: K. Hazen (Attached)

Board: Request we meet in the Local History Room in June.

Unfinished Business:

C. Dalrymple is to use her discretion to purchase of 5 Dell Computers upon a motion by
L. Chwazik. 2nd, P. Wolford. Unanimously approved.

Lease Discussion continued. C. Dalrymple will look up the library deed at the County Office Building.

Single bid was opened for the Audit.

Motion to accept the bid of \$11,300 for the year ending June 2024 by EFPR Group CPA of Williamsville, NY. (Bid includes travel) was made by P. Wolford. 2nd L. Chwazik. Unanimously approved.

New Business:

91 hours of sick bank time will be given as requested upon a motion by P. Giltner. 2nd D. Miner. Five voted yes. The dissenting vote was L. Chwazik.

The Board moved to Executive Session to discuss employment history of a certain employee at 8:15 pm upon a motion by J. Clement. 2nd P. Wolford. Unanimously approved.

The Board returned from Executive Session at 8:30 pm upon a motion by D. Miner. 2nd P. Giltner.

As there was no further business, the meeting adjourned at 8:30 pm upon a motion by D. Miner. 2nd J. Clement.

Jane S. Clement, secretary