

**Guernsey Memorial Library
Board of Trustees Meeting
August 14, 2025**

Attendance: P. Giltner, L. Mealing, D. Miner, A. Eaton, J. Clement,
C. Dalrymple, K. Hazen, W. Burdick

Meeting called to order by President A. Eaton at 6:32 pm.

Minutes of the July 10, 2025 meeting were unanimously approved upon a motion by
P. Giltner. 2nd D. Miner.

Treasurer's Report: W. Burdick

Last fiscal years' revenue was more than \$46,000 over budget partially due to interest from NYClass and Book Sale revenue increase.

Expenditures were less than budgeted from fewer staff, fewer full-time clerks and estimated health insurance was less than anticipated.

A detailed report will be given next month.

Finance Committee:

The bills were paid upon a motion by D. Miner. 2nd J. Clement

A change request was made to increase the payment to Jibble by \$22.22.

A motion to this affect was made by L. Mealing. 2nd P. Giltner. Unanimously approved.

Director's Report : C. Dalrymple Attached

NBT-Mang Insurance Agency quoted a premium of \$1,875. for D&O insurance.

C. Dalrymple authorized the payment.

Children's Librarian Report: K. Hazen Attached

Unfinished Business

Lease agreement: C. Dalrymple will write a letter to the Superintendent of Schools, their lawyer, and the Board of Ed, giving some history of the library's existence and explaining our purposes in the wording of the lease.

Unpaid Leave Policy:

After discussion the Unpaid Leave Policy was unanimously accepted upon a motion by P. Giltner. 2nd J. Clement.

New Business

C. Dalrymple will look into Oath of Office and Conflict of Interest Policies for the next meeting.

The Board went into Executive Session at 7:36 pm upon a motion by D. Miner.

2nd J. Clement.

The Board returned from Executive Session at 7:45 pm upon a motion by D. Miner. 2nd L.Mealing. No action was taken.

As there was no further business, the meeting adjourned at 7:46 pm upon a motion by P. Giltner. 2nd D. Miner.

Jane S. Clement, secretary