

**Guernsey Memorial Library
Board of Trustees Meeting
July 10, 2025**

Attendance: P. Giltner, L. Mealing, D. Miner, A. Eaton, P. Wolford, L. Chwazik,
J. Clement, C. Dalrymple, K. Hazen, W. Burdick

Meeting called to order by President P. Giltner at 6:32 pm.

New Officers were nominated

President: A. Eaton nominated by L. Chwazik 2nd P. Wolford Unanimously Approved

Vice President: P. Wolford nominated by P. Giltner, 2nd L. Chwazik Unanimously
Approved.

Secretary: J. Clement nominated by P. Wolford. 2nd D. Miner Unanimously Approved

President A. Eaton called the meeting to order at 6:40 pm.

Minutes of the June 15, 2025 meeting were unanimously approved upon a motion by
D. Miner. 2nd P. Wolford.

Treasurer's Report: W. Burdick

As it's the transition to the new year there is no official report.

100% of revenue/income has been received.

There is a positive amount of surplus for a fund balance.

Finance Committee Report:

The bills were paid upon a motion by J. Clement. 2nd, P. Giltner. Unanimously
Approved.

A blanket purchase order of \$1022. was signed for All Seasons Mats.

Director's Report: C. Dalrymple Attached

Yesterday's Movies Under the Stars had 33 attendees.

Children's Librarian: K. Hazen Attached

Color coded Calendar of activities was shared with the Board.

Unfinished Business

Lease Agreement:

The Lease Agreement was unanimously approved upon a motion by P. Wolford.
2nd L. Chwazik. C. Dalrymple will sign and send to the School District.

Meeting Room Policy:

The Meeting Room policy was adjusted and unanimously approved upon a motion by L. Chwazik. 2nd, J. Clement.

New Business:

C. Dalrymple will write an RFP for a plumber to install a sump pump in the elevator shaft and replace the rusted springs in the elevator pit.

The Board unanimously approved the letter to Bennedums's Locksmith giving C. Dalrymple permission to duplicate any and all keys, even those marked "DO NOT DUPLICATE" or "Duplication Prohibited." Signed by P. Giltner.

It was agreed we would forego our August Board meeting unless C. Dalrymple called one.

The Board went into Executive Session at 7:27 pm to discuss a personnel issue upon a motion by P. Giltner. 2nd D. Miner.

The Board left Executive Session at 7:51 pm upon a motion by D. Miner. 2nd J. Clement. No action was taken.

As there was no further business, the meeting adjourned at 7:52 pm upon a motion by L. Mealing. 2nd L. Chwazik.

Jane S. Clement, secretary