

**Guernsey Memorial Library**  
**Board of Trustees**  
**March 12, 2026**  
**DRAFT**

Attendance: A. Eaton, D. Miner, P. Giltner, L. Chwazik, J. Clement, P. Wolford,  
C. Dalrymple, K. Hazen, W. Burdick  
Absent: L. Mealing

Meeting called to order by President Eaton at 5:06 pm.

Minutes of the February 12, 2026 meeting were unanimously approved upon a motion  
by P. Giltner. 2nd, L. Chwazik.

**Treasurer's Report: W. Burdick. Attached**

Revenue and Disbursements are running on schedule.  
Information is being exchanged with the auditor.  
Purchase orders are being revised.

**Finance Committee:**

Bills will be paid upon a motion by D. Miner. 2nd J. Clement. Unanimously Approved.

Blanket Purchase orders / Large Bills / Budget Transfers: None

**Director's Report: C. Dalrymple (Attached)**

The State has still not given access to the software needed to input and share data.  
C. Dalrymple signed the lease with NCSD and sent it to the lawyer to initiate the next  
step.

Working on closing out the last construction grant.

Book Sale last week: 335 boxes; 116 unsold sent to Better World Books.

**Youth Services Librarian Report: K. Hazen (Attached)**

Statistics for program attendance for February.  
Planning for future programs and Summer Reading Program.

**Board:**

C. Dalrymple will look into NYS LGS-1 grants again.

**Unfinished Business:**

The Financial Audit Process continues with requests for us to add information.

**Website Discussion:**

Board looked at several websites.

We want a professionally designed website that includes...  
simple interface for users; better organization; catalog link at the top; drop down  
menus; colorful and welcoming: ADA compliant..

**New Business:**

After one correction the 2026-2027 Budget was unanimously accepted upon a motion by  
P. Giltner. 2nd L. Chwazik.

The Director's Evaluation is due at the April meeting.

April meeting will be held at 5:00 pm on Thursday April 9, 2026

As there was no further business, the meeting adjourned upon a motion by D. Miner.  
2nd P. Giltner.

Jane S. Clement, secretary

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