

**Guernsey Memorial Library**  
**Board of Trustees**  
**May 13 , 2026**

Attendance: A. Eaton, D. Miner, P. Giltner, J. Clement, P. Wolford, L. Chwazik  
C. Dalrymple, K. Hazen, W. Burdick  
Absent: L. Mealing

Meeting called to order by President A. Eaton at 5:02 pm

Minutes of the April 22, 2026 meeting were unanimously approved upon a motion by  
P. Giltner. 2nd P. Wolford.

**Treasurer's Report: W. Burdick**

March Investment Account report showed a net loss for the quarter of \$2,187.42. Par for  
the times.

As of the end of April 85% of the monthly projected revenue has been received.

68% of the budget has been spent and 85% of the budget has been spent or  
encumbered. In line with revenue and spending for last year.

The excessive amount in the General Fund checking account \$44,605.04 will be used to  
pay for the elevator sump pump.

The attached Budget Transfers were unanimously approved upon a motion by  
L. Chwazik. 2nd D. Miner.

The bills were paid upon a motion by J. Clement with a 2nd by P. Giltner. Approved.

The Board unanimously approved the purchase of a new Defibulator from Cardiac Life  
Products for \$1901.50 with a motion by P. Giltner. 2nd L. Chwazik.

**Director's Report: C. Dalrymple (Attached )**

The report shows the extent and variety of issues the Director has to deal with in a  
month. We appreciate all she does.

A copy of the Annual Report was distributed. Impressive but not as easy to read as  
before when comparisons were distinguishable.

Attached are the invoices for the new Computer purchases that were unanimously  
approved upon the motion by D. Miner. 2nd J. Clement

**Youth Services Librarian's Report: K. Hazen (Attached)**

K. Hazen found the NYLA/YSS Conference in Buffalo informative.

Plans and preparations underway for the summer reading programs.

K. Hazen has been organizing her office. *\*There will be a Open House in the near future!!*

### **Unfinished Business**

The Audit is still in progress. The price for next year's audit with the same company will be \$11,600. The Board agreed an annual audit is a good idea.

Two bids were received for the Elevator Sump Pump. The low bid of \$11,200 from Fancher Services, Inc. of Vestal was unanimously accepted upon a motion by L. Chwazik. 2nd J. Clement

Website Redesign Bid Opening: There were 4 bids that did not meet our expectations. It was decided that each Board member should check out the links that will be sent by the director and look for dynamic websites that meet our needs.

It was agreed that the By-Laws will be assessed in September.. The meeting time for June and July will be 5:15 pm.

Local History Weeding list was unanimously approved upon a motion by L. Chwazik. 2nd D. Miner.

Some metal shelving has been given away. The rest will be listed on GOVDEALS.

The meeting went into Executive Session at 6:20 pm upon a motion by L. Chwazik . 2nd D. Miner..

The Board returned from Executive Session at 7:03 pm.

As there was no further business, the meeting adjourned at 7:03 pm upon a motion by P. Giltner. 2nd P. Wolford.

Jane S. Clement, secretary.

\* Any text in italics is a joke.