

Guernsey Memorial Library
Board of Trustees
July 9, 2026
DRAFT

Attendance: A. Eaton, D. Miner, L. Mealing, J. Clement, L. Chwazik, P. Giltner, R. Ballin
C. Dalrymple, K. Hazen, W. Burdick

Meeting called to order by President A. Eaton at 5:17pm.

Rachael Ballin was welcomed as our new member of the Board of Trustees.

Election of Officers for the 2026-2027 year was held.

Patti Giltner was unanimously elected as Vice President upon a motion by J. Clement
2nd L. Chwazik.

Jane Clement was unanimously elected secretary upon a motion by L. Chwazik.
2nd D. Miner.

Lorraine Chwazik was unanimously elected president upon a motion by P. Giltner.
2nd. A. Easton.

The meeting was officially opened by new President L. Chwazik at 5:32 pm.

Minutes of the June meeting were unanimously approved upon a motion by P. Giltner.
2nd. D. Miner.

Treasurer's Report: W. Burdick

The end of the year financial report will be mailed to the Trustees and will be approved
at the September meeting.

Bills for the month will be paid upon a motion by A. Eaton. 2nd J. Clement. Approved.

The following Budget Transfers were unanimously approved upon a motion by
D. Miner. 2nd L. Mealing.

\$1,927.00 from L7410.406 Contracted Services to L7410.400 Contractual Expense.

\$66.00 from L7410.406 Contracted Services to L7410.407 Legal Expenses.

\$240.00 from L7410.406 Contracted Services to L7410.408 Advertising / PR Expense

\$580.00 from L7410.406 Contracted Services to L7410.431 Electricity.

Director's Report: C. Dalrymple Attached

A motion to proceed with the next construction project with King + King Architects was unanimously approved upon a motion by A. Eaton. 2nd D. Miner. (See Director's communication with King + King Architects) Timeline: Apply for NYSED LCA grant summer 2027, Construction 2028.

A check for \$25,565. to close out our last construction grant was received. A motion to deposit it in the investment account was unanimously approved upon a motion by P. Giltner. 2nd J. Clement.

Before rewarding the Tree Removal contract to the lowest bidder, Apex Tree Care, we will request references.

The Board of Trustees unanimously approved meeting at 5:15 pm on the 2nd Thursday of the month upon a motion by L. Mealing. 2nd A. Eaton.

The Board unanimously approved canceling the August 2026 meeting upon a motion by D. Miner. 2nd P. Giltner.

It was decided to make a themed gift basket for the prize for the Adult Summer Reading program.

Youth Services Librarian's Report: K. Hazen

Extensive report presented on the youth activities.

25 children are already enrolled in the Summer Reading Program.

A motion to go into Executive Session at 6:00 pm to discuss a personnel matter was made by J. Clement. 2nd A. Eaton. Unanimously Approved.

The Board returned from Executive Session to at 6:08. No action was taken.

As there was no further business, the meeting adjourned at 6:09 pm upon a motion by P. Giltner. 2nd R. Ballin.

Jane S. Clement, secretary