Guernsey Memorial Library
Board of Trustees
October 8, 2026

Attendance: L. Mealing, D. Miner, A. Eaton, R. Ballin, P. Giltner, J. Clement
C. Dalrymple, K. Hazen, W. Burdick
Absent: L. Chwazik

Meeting called to order by Vice President, P. Giltner at 5:17 pm.

Minutes of the September 10, 2026 meeting were unanimously approved upon a motion
D. Miner. 2nd R. Ballin.

Treasurer's Report: W. Burdick
June's Treasurer's Report was presented as the end of the year report. The report stated at month's/year's end 100% of the projected revenue has been received. As of the end of June 83% of the budget had been spent and 85% of the budget had been spent or encumbered.
September's Treasurer's Report stated 25% of the projected revenue had been received. As of month's end 19% of the budget has been spent and 80% of the budget had been spent/encumbered.
The Treasurer's Report was unanimously approved upon a motion by J. Clement. 2nd,
D. Miner.
Finance Committee Report: The bills were paid upon a motion by D. Miner, 2nd, R. Ballin.
Unanimously approved.

The following budget transfers were unanimously approved upon a motion by A. Eaton.
2nd, L. Mealing.
$276.00 from L7410.406 Contracted Services to L7410.407 Legal Expenses.
$654.67 from L7410.406 Contracted Services to L7410.408 Advertising/PR Expense

Director's Report: C. Dalrymple (Attached)
Book Sale went well. 160 boxes of leftover books were sent to Better World Books.

Youth Services Librarian's Report: K. Hazen (Attached)
Detailed account wth lots going on.

Unfinished Business:
The Architect Contract with King + King was unanimously approved on condition that
C. Dalrymple is a signatory on the contract. Motion by L. Mealing. 2nd, R. Ballin.
A motion by A. Eaton. 2nd, L. Mealing for C. Dalrymple to look for a Construction Management
Team was unanimously approved.

New Business:
Tentative Book Sale Policy was distributed. Finalized policy will be voted on at the November
meeting.

Audit for Guernsey Memorial Library was distributed. It will be discussed at the November meeting.

Credit/Debit Card:
R. Ballin will look into a debit card for the library at NBT.
W. Burdick and A. Eaton will look at credit/debit cards held by their respective employers.

A motion to go to Executive Session at 6:20 pm to discuss a personnel matter was made by D. Miner. 2nd, J. Clement. Unanimously approved.
Directors returned from executive session at 6:36 pm upon a motion by J. Clement. 2nd, D. Miner.

As there was no further business, the meeting adjourned at 6:37 pm upon a motion by D. Miner. 2nd, R. Ballin

Jane S. Clement, secretary